

# NAGNOI's Project Management Trainings Offering

With NAGNOI's Project Management Trainings Offering we deliver a personalized high-quality and practical project management education, coaching organizations and their project managers applying the best practices and knowledge transfer. We offer a catalog of courses based on PMI quality standards as a *Registered Education Provider (R.E.P)*. Our courses will prepare you to complete successful projects and deal with different project conditions. Over time organizations increasingly recognize the value of the project management discipline, its tools and techniques providing an excellent foundation for the management of projects in a globalized world where new projects and constant changes are the order of the day.

We have two basic alternatives to empower you and your organization with our PM education offering:

1. Our standard courses
2. Our customized courses (where trainings are developed taking in consideration your organization's particular needs).

Our curriculum of courses is created and updated according with the last version of the certification exams.

## Benefits of Project Management Trainings Offering



### Benefits

Unlike other project management education providers, Nagnoi's project management with Microsoft Office Project training solutions is practical. Our trainers are active and leading members of PMI Global and PMI Puerto Rico. They have the PMP (Project Management Professional) credential and they are certified in MS Office Project 2007, and ITSMF among other professional certifications. Our PM's are widely recognized and experienced professionals and have more than 20 years of experience in the project management, consulting and education fields. Our PMP certified professionals have served in many industries for the public and private sectors. As a result, our students can get a comprehensive formal education

with the value that is added only by practice and examples based on real experience, maximizing learning advantage and transforming it in an excellent source of applicable knowledge. With our courses, you will maximize your knowledge from the first class experience and will improve performance as project manager by using the tools to reach successful projects completed on-time, managing budget constraints and with customer satisfaction. Nagnoi's Project Management Educational Offering provides our clients with the following value propositions.



### **Excellent PM Practices and Tools Integration**

NAGNOI's Project Management Trainings Offering focus on practical integration of best practices, PM processes and tools (as MS Office Project), offering an updated curriculum which delivers quality and value in every training course.

### **Practical Learning**

NAGNOI's Project Management Trainings Offering is highly practical, interactive, and encourage active participation from the student, analyzing case studies, with daily exercises and evaluations. We promote classroom discussion to provide students with the opportunity to share their experiences and knowledge, for maximum learning advantage.

### **Highly Experienced and Certified Project Management Practitioners**

Our experienced trainers are Project Management Professionals (PMPs), and Microsoft Certified as (MCTS) with a minimum of 10 years in the project management arena.

### **PDUs Accreditation from PMI**

NAGNOI's Project Management Trainings Offering is a Registered Education Provider for the Project Management Institute (PMI) and authorized to issue Professional Development Units (PDUs) for credit toward meeting the Continuing Certification Requirements related to PMP certification. All NAGNOI'S Project Management Trainings Offering are aligned with Project Management Institute.

## NAGNOI's Project Management Trainings Offering

NAGNOI's Project Management Trainings Offering is pleased to present our Catalog of Courses which integrates Microsoft Office Project used in our trainings, so the participant leaves the classroom with immediate useable knowledge and skills. NAGNOI's Project Management Trainings Offering combines a practical integration of best practices and tools oriented to get results through our training programs.

### Our Project Management Offering

Course	Duration (Contact Hours)	Cost per participant
2302-PM0100 – Introduction to Project Management Discipline	24 Hours	\$ 895
2302 -PM1010 – Project Management Professional Certification Exam - 4th Edition (revised)	35 Hours	\$ 1,150

2302 -PM 1020 – MS Project Office 2007	24 Hours	\$ 895
2302 -PM1010 – Project Management Professional Coaching	32 hours (12 sessions)	\$ 5,400

\*Courses are available on client site, previous agreement.

For any information about standard or customized courses and seminars, please contact us by sending an email to the following email address:

[PMPractice@nagnoi.com](mailto:PMPractice@nagnoi.com)





## NAGNOI's Project Management Curriculum

### Introduction to Project Management Discipline

**Course Number:** 2302-PM0100

**Title: PDU/Contact Hours:** 24 Hours

**Duration:** 3 days

**Fee:** \$895 per student in our facilities

**Materials:** Text Book, CD and Hard Cover Presentation Binder.

The Introduction to Project Management Discipline course will prepare participants and stakeholders to review, and recognize the phases of a projects and its implications, understand the most accepted tools and best practices for managing and controlling a typical project. It helps the participant to organize a project, create a project workbook, prepare a project plan, plus recognize the hard and soft skills of an unbeaten project

manager. This course has a practical approach, and focused on the domain of MS Office Project to create and control project and portfolio schedule.



### Project Management Professional Certification Exam - 4th Edition (revised)

**Course Number:** 2302 -PM1010

**PDU/Contact Hours:** 35 Hours

**Duration:** 4 days

**Fee:** \$1,150 per student in our facilities

**Materials:** PMBOK, Text Book with CD and Hard Cover Presentation Binder.

This course is designed to study all the project management knowledge areas and process groups (inputs, tools, techniques, outputs) to pass the PMP Certification exam. PMI Pre-requisites are required. We widely explain process groups interactions, and documents to be produce in the project life cycle, we use exam simulation programs to prepare the participant with a real "Take the exam" experience.



### **MS Project Office 2007**

**Course Number:** 2302-PM0100

**PDU/Contact Hours:** 24 Hours

**Duration:** 3 days

**Fee:** \$895 per student in our facilities

**Materials:** Text Book with CD.

This course is specifically designed to assist students in preparing project schedules using MS Office Project 2007. It is a three day course that allows the student focused time to learn and review the concepts, features, options and terms necessary to work with this project management tool. In this course, students create a project plan (and schedule) containing tasks, organizing these tasks in a work breakdown structure with task relationships, also creates and assign resources, and finalize the project to implement the project plan. For this course a PC or laptop with MS Project Office 2007 is required.

### **Project Management Coaching**

**Course Number:** 2302-PM1040

**PDU/Contact Hours:** 32 Hours

**Duration:** 12 weeks

**Fee:** \$5,400 per student

**Materials:** Two Text Books, and exercises.

Have you been appointed as a Project Manager without receiving formal training on the field and/or without having the required experience? Are you navigating in a sea of terms, documents, and tools you don't know? Do you want to become a Project Manager in 90 days? Then this course is designed for you!

Our experienced Project Managers will coach you on the utilization and applicability of tools and techniques required to keep your projects under control, following proven Project Management's best practices. You will learn through personalized guidance and practical examples, how to manage project events, understand how to deal with projects issues and risks, control your project schedule, and identify the necessary templates to provide the information requested; in summary, we will give you the tips and tools to be The Project Manager in charge in as little as 90 days.